

**CITY OF LOS ANGELES  
CIVIC CENTER CLEANLINESS & OTHER ISSUES**

1:00p.m., Wednesday, March 13, 2019  
Room 706, City Hall South

**Present:**

Valerie Melloff, GSD – AGM  
Cesar Avalos, GSD – Custodial  
Angelina Huang, GSD – Custodial  
Elvia P. Garcia, GSD – Custodial  
Matthew Tenchavez, LAHSA  
Mark Roussel, GSD – Building Maintenance  
Eric Robles, GSD – Special Services  
Pierre Riotoc, GSD – Special Services  
Juan Benitez, Recreation and Parks  
Jamie Keene, Mayor's Office  
Gustavo Placencia, City Attorney's Office  
Jonelle Gardea, Bureau of Sanitation  
Nick Ryu, Mayor's Office  
Arthur Flores, Recreation and Parks  
Robert Gonzalez, Recreation and Parks  
India Griffin, GSD – BMD  
David Costa, GSD – BMD  
Matt Rocke, GSD – BMD  
Howard Wong, Bureau of Sanitation  
Monique Contreras, LAPD  
Sherman Torres, Bureau of Street Services  
Emily Platt, Mayor's Office  
Charles Kuan, GSD – RES

**MINUTES / ACTION ITEMS**

**MATAC:**

- Comprehensive Clean-up will be done Saturday, March 16 starting at 6:00 a.m. Temporary posting is being finalized by City Attorney's Office; posting must be in place by Friday, March 15<sup>th</sup>.
- LAHSA has been doing outreach informing people that they will not be able to return because area will remain closed for training. Pierre will send email to LAHSA of specific streets that will be closed off, so that they can notify people of where they can go when they are asked to leave the premises.

**Comprehensive Clean-up on Saturday, March 23:**

- Back to normal operations, 8:00 a.m. start time.

**LA Mall / North Dock:** Department of Public Health inspected.

- Custodial issues have been completed; last item remaining is removal of a broken scrubber.
- Recycling bins:
  - o There was a security issue because someone knocked the trash bin over. GSD will communicate with LAPD to get a camera on the dock.
  - o Trash is being dumped in the recycling bins, might be public or LA Mall tenants, having a camera there might help contain that issue.
- BMD:
  - o Will de-energize everything for cleaning trash underneath the docks; if there is any damage BMD will come in after cleaning is done for repairs.
- Grease Box:
  - o RES will address that issue with the LA Mall tenants today and will report back before 2-weeks.
- Recycling Cage:
  - o Locked cage full of recycling bins needs to be swept and cleaned. GSD cannot get in to clean because it is believed that only Recycling has the key to the cage. Sanitation will investigate and report back.

**Triforium Area:** Department of Public Health inspected.

- BMD to address missing covers on drains, drinking fountains and light poles. BMD will also address standing water in fountains and planters. They will report back on the status at the next meeting.
- BMD said bait stations are being installed on the south side.

**Vegetation and Trees:**

- RAP is 95% done with removal of vegetation and is now installing wood chips in the meantime. RAP confirmed with County Health that wood chips are appropriate and should not create or add the pest control issue.
- GSD will try to schedule a meeting with RAP in early April to commence plans for replanting.
- RAP has completed trimming 65 trees. County Health identified an additional 30 fruit bearing trees in the mall which need to be trees, bring the total remaining to 68. Street Services will assist with about 27 of these trees.
- BSS began tree trimming March 2<sup>nd</sup>, they will not be trimming this weekend (March 16) due to the LAPD exercise and next weekend is a holiday (March 23) so they will resume tree trimming after that. BSS to send status information to Val and Mayor's Office.
- Both RAP and BSS report tree trimming will be completed by the end of March.

**Rodent and Pests**

- Is installing bait stations and assisting with burrows. BMD reports Cats has not reported any new pest activity in the past week.
- BSS also reports no new activity in the 114 raised planters treated in the civic center area.

#### **Grates:**

- Contractor began installing mesh and looks like they will be done with Temple St. side by the end of the week.
- Contractor will finish installing grates by the second week of April if there is no more rain.
- BMD to review Cats report to see if the access point question needs further investigation.

#### **Trash Plan:**

- Jonelle to work Custodial regarding how many Big Belly's are being requested and where they are going to be placed, Custodial will send Map. Jonelle will also investigate how many Big Belly's LASAN has on hand.
- Jonelle will send trash pick-up schedule for recycling dumpsters in City Hall East.

#### **Horseshoe Area in 4<sup>th</sup> Floor of City Hall:**

- Custodial has gone in to clear out all the trash in that area. LASAN's assistance is being requested for bulky items and recyclable items.
- Custodial and Jonelle to do a walk-through to determine what needs to be done in that area.
- LA San will report back on placing recycling and trash bins and routine pickups for this area.

#### **Protective Coating and Sealing:**

- Custodial is still conducting test of the enzyme.
- India will forward information of the Company that LADOT used to coat some buses. Custodial will report back.

#### **Mesh on Gate of Stairs Exit:**

- BMD will do the work.

#### **Charging Stations:**

- A couple of charging stations have been identified as possibilities
- Maintenance contract will also be completed so that BMD is not impacted.
- If charging station is mobile BMD will not need to be involved in the installation of the charging station however if it needs to be anchored BMD might need to assist.

#### **Sharps Disposal Kiosk:**

- LASAN has a contractor for the purchase of these kiosks; they are about a grand each.

- The kiosks that were moved to the public right of way from the interior of the CHS and CHE now have to be replaced.
- LASAN and GSD will coordinate to determine the purchase of the kiosk and service of those kiosks.

**Next Meeting:**

- March 27, 2019. Meetings will now be scheduled every two weeks moving forward.